

**SUGAR GROVE TOWNSHIP COMMUNITY BUILDING  
BOARD MEETING**

**141 Main St, Sugar Grove, IL 60554**

Tuesday, January 16, 2024

- A. Call to Order / Roll Call
- B. Pledge of Allegiance
- C. Approval of Agenda
- D. Public Comment(s) (limited to 3 minutes – refer to handout).
- E. Approval of Minutes
  - a. December 13, 2023 – Open Session Minutes
- F. Approval of Destruction of Audio Recordings from Closed Session Meetings for June 2022 or earlier.
- G. Treasurers Report (Debbie)
  - a. Review and approve invoices
  - b. Current report
- H. Committee Reports
  - a. Building Administrator Report (Debbie)
  - b. Building Scheduler Report (Debbie)
  - c. Township Liaison Report (Jon)
- I. Unfinished Business / Follow-Up:
  - a. Front Door Repair
  - b. Between Friends Food Pantry Update
  - c. Other
- J. New Business:
  - a. Review Correspondence
  - b. Review Proposals or Quotes for services or purchase.
  - c. Consideration & Potential Approval of Paid Time Off Policy
  - d. Other
- K. Executive Closed Session (if necessary)
- L. Next regular meeting date: February 20, 2024 6:30 PM
- M. Adjournment