

Minutes of The
April 2, 2024 Regular Meeting
Of Sugar Grove Township
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Marion Bond. Also present Jim Kreitz.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Township Regular Meeting Minutes from March 5, 2023. Motion by Trustee Silagi, second by Trustee Medina. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve the minutes as corrected 0 nay. Motion Carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Elliott motioned and Trustee Medina seconded the motion to review and approve the March Town accounts payables. Supervisor Rowe explained that he had written the 2/29 ending balance, the report of IMRF wages, for February and the resulting balance at the top of the report. Jim Kreitz explained that the payment for IMRF is an automatic withdrawal even though they do send an invoice. Supervisor Rowe explained that the new IMRF system went online in March. The Township checking account is linked to the IMRF system. Once the Wages are entered, IMRF makes the withdrawal. This means there is no check generated. When the Check Register is cleared that is when IMRF is entered into our system. Supervisor Rowe said he thought that the new practice of printing the Payables report on the day of the meeting is beneficial. Trustee Elliott asked about the ACH entry on 3/14 for IMRF for February. Jim explained that was the first payment on the new system. Supervisor Rowe asked if there were any further questions on the report. Supervisor Rowe asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

ROAD & BRIDGE: Trustee Bobbe motioned, and Trustee Silagi seconded the motion to review and approve the February Road and Bridge accounts payable. Supervisor Rowe explained that because only one bank account can be linked to the IMRF system, the Road District portion will be billed by township.

Supervisor Rowe asked if there were further questions, there being none he called for vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

PAYROLL REPORT: For Pay Period March 1 through March 31, 2024 was reviewed.

Supervisor Rowe said the last pay period for March was on the 31st and coincided with the end of the Fiscal year. Jim explained that the last payroll will show up in April but he made an accrual which will be reversed. Supervisor Rowe explained that the new pay period began April 1, and the PTO also starts on April 1 and will show int the new payroll reports.

PROFIT & LOSS REPORTS: Through April 2nd, 2024. Trustee asked about item 389 Miscellaneous Income showing a larger amount than budgeted. Supervisor Rowe explained that was the refund from IDES which had been overpaid.

QUARTERLY FINANCIAL REPORT:

Supervisor Rowe asked for a motion to review and approve the Quarterly Financial Report. Motion by Elliott, second by Bobbe. Supervisor Rowe pointed out the Road & Bridge CD at First State Bank had renewed at a much better rate of 4.91 and there are two CDs at Old Second due to renew on April 8. Trustee Bobbe asked if terms are shortening now. Supervisor Rowe said that better rates are at shorter terms now. He asked for further questions, there being none he called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

CORRESPONDENCE: Supervisor Rowe Received an Invite from the Chamber of Commerce for a Member Appreciation Luncheon on Wednesday, April 17th at Waubensee. He said that because the Township is a member we have one complimentary ticket and if anyone wants to go, let him know and he will register you. He shared a TOI legislative alert regarding an amendment for Decennial Committees which requires each County Board after submission of the reports to file a recommendation with the Illinois General Assembly to reduce the size of local government by 10%. Contact your legislator to urge a no vote.

REPORTS:

Supervisor's Report: Supervisor Rowe presented a written report of his activities for the last month:

1. Senior/Disabled Transportation Update:

- A total of **147** residents are registered for the transportation program as of **2/29/24**
- A total of **72** rides were given in the month of March
- A Total of **4702** rides have been taken from 9/1/18 thru 3/31/24

2. Senior Lunch Update – the monthly senior lunch was held on March 26th at the Community Building. Sloppy Joes from Hills Country Store were served to approximately 90 seniors and volunteers.

3. ENGINEERING ENTERPRISES 50TH ANNIVERSARY – EEI is having a 50TH Anniversary Celebration on May 3rd beginning at 4:00 pm. Let Supervisor Rowe know if you want to attend before the April 5th deadline for RSVP.

4. TOI 2024 Cox Report – TOI has released the 2024 version of the Cox Report entitled *Local Government in Illinois: A Comparison of Township Government*. See the attached Executive Summary highlighting how Township government is proven to be the most cost-effective and government close to the people. The Cox Report will be added to our final Decennial Committee report outlining township efficiencies across the state.

5. Township Officials of Illinois Events (see attached flyers)

- Annual Lobby Day in Springfield on Wednesday, April 17th
- 2024 Education Event in St. Charles on Tuesday, August 27th

6. **Community Newsletter** – I have received a quote for a 4-page color newsletter from K-A Designs in the amount of \$6540 for production, printing and mailing. The cost would be split 75/25 between the Township and community Building and is included in the 2024/25 tentative budget. Preliminary copy is due to K-A Designs by April 15th.
7. **Parking lot Sealcoating Quotes** – Debbie DeBoer has received 3 quotes for sealcoating and crack-fill of parking lots at the Community Building, 54 Snow Street and the Bliss House locations. The Community Building Board will approve a contract at the April 16th meeting so we will also need to approve at our May 7th township meeting.
8. **Statement of Economic Interest** – The 2024 Statement of Economic Interest online Notifications were emailed April 1, 2024 per state statute 5 ILCS 240. Deadline to file is May 1st. Anyone who files after that date is subject to a late fee of \$15.00.

Assessor: Assessor Karas reported that he spent time with Seniors at the luncheon and helped with Senior Tax Freeze forms and explained the increase in exemptions. O home permits and 4 new homes transferred to owners.

Road & Bridge: Commissioner Doug Musser reported that they did brush runs, trimming, and contacted the mud jackers through the Village due to complaints from Prestbury about uneven sidewalks that are a trip hazard. Contacted Concrete Hero to reweiw issues. Did shop maintenance had trucks tested. Loader are on assembly line at John Deere. Took plows off. Getting mowers ready. Builders Asphalt got contract for overlays from the county.

Trustee Reports:

Water Authority - Trustee Elliott handed out Kane County Shallow Groundwater Sustainability Study. The city plans to drill more shallow wells comparable to sand and gravel wells 101 & 115, but did not disclose locations of those wells. They are supposed to ask for a certificate from the Water Authority. Aurora Shallow Bedrock wells 127 & 129 head change is similar to head change of Ironton-Galesville Sandstone 2014-2021. Arsenic population for 75 samples is mostly in western Kane County. Chloride concentration has decreased in southern Kane County 2015-2023 but still increasing in central Kane. Next step: Illinois State Water Survey will schedule one-on-one meetings in October 2024. They will discuss CMAP Projections. Fill in any water usage & water level gaps and discuss water supply Or water quality concerns. In the past, Aurora has de-annexed from SGWA geographically. Case in point, the drilling of well 29 on Deerpath Road – SGWA did not challenge this well because shallow water levels were stable. De-annexation exempts communities from taxation by SGWA but does not exempt communities from Water Authority Law within geographic Sugar Grove Township. Aurora’s project use for shallow is high. When they pump water level drops to 85 feet. Trustee asked why Aurora isn’t tapping more from river. Trustee Elliott said when the river is down it’s difficult for them to draw enough. Sugar Grove has an abundance of water. Blackberry Creek is running at 69,500 up from 44,000 last month.

Mental Health – Trustee Silagi stated that meeting is next week

Community Building – Trustee Bobbe reported that there was much discussion about parking lots. Had an issue with new automatic doors but they are going to remedy that. Decided against more basketball hoops. They are working on budget.

Airport – Trustee Medina said meeting is next week.

Clerk – Received an invitation to join a Township Clerks of Illinois. The bond for the clerk requested a new oath of office to be notarized.

UNFINISHED BUSINESS:

- a. Between Friends Food Panty Update – Supervisor Rowe met on site with Pete Wallers of EEI and a couple contractors. Hoping to have firm quotes soon. The President of the food pantry is Richard Williams who is also the attorney for Blackberry Township. He offered to draw up a lease gratis to us. Supervisor Rowe pointed out that we will need to determine term of Lease, Option periods, Rental Payment, Utilities Payment. Currently the bus barn is zoned residential. Village said rezoning will need to go to public hearing at plan commission and a zoning text amendment was recommended.
- b. Hanks Road Bridge Update – Sugar Grove Village has not received any response from IDOT, but they did pothole filling.
- c. Blackberry Creek Bike Bridge – Still waiting for one approval from IDOT before letting out for bid, but the Village engineers confident we’ll see construction this summer.
- d. Review 2024 Bliss House Leases for Approval at Town Meeting - rates were not raised. Trustee Elliott asked if doing the porch would interfere with the businesses. Supervisor Rowe said it should not.

NEW BUSINESS:

- a. Consideration & Potential Approval of Sugar Grove Township 2024-25 Tentative Budget – Supervisor Rowe presented the FY2024-25 tentative budget. He noted that the budget for the Strategic Plan initiatives was increased because it includes the newsletter, GITC and the Ice Rink. He also noted the Capital Outlay includes funds for the Bike Bridge and the Bus Barn Remodel. Supervisor asked for any question, there being none he asked for a motion to approve the tentative budget. Motion by Silagi, second by Bobbe. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- b. Consideration & Potential Approval of Sugar Grove Road District 2024-25 Tentative Budget – Motion by Trustee Medina, second by Trustee Elliott. Supervisor Rowe asked Commissioner Musser if there were items he wanted to go over. Musser said item 820 Building is for the new building and possible heating of the bathroom. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- c. Approval of Township & Road District Budget Hearings on May 7th, 2024 at 6:00 pm. Supervisor Rowe said the Township Budget will be discussed but not voted on until the regular meeting that night. The Road District Budget must be voted on in the hearing. Motion by Bobbe second by Elliott. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

Next Meeting will be Town Meeting on April 9th.

Next Regular Meeting: Tuesday April 2, 2024 at 6:00 pm.

Adjournment: Trustee Elliott motioned, Trustee Silagi seconded, voice vote carried. Meeting Adjourned at 7:26 pm.