

Minutes of The  
June 4, 2024 Regular Meeting  
Of Sugar Grove Township  
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Musser and Clerk Marion Bond.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the minutes of both the Township and Road District Public Hearings. Motioned by Trustee Medina, second by Trustee Bobbe. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve the minutes as presented 0 nay. Motion Carried. Supervisor Rowe then asked for a motion to review and approve the Regular Meeting Minutes from May 7, 2024. Motion by Trustee Medina, second by Trustee Elliott who asked about the check sent to TOIRMA last month. Supervisor Rowe explained that covers both the Township and road district and covers insurance and the Supervisor's Bond. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve 0 nay. Motion Carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Elliott motioned and Trustee Bobbe seconded the motion to review and approve the June Town accounts payables. Supervisor Rowe explained that he had printed out two months of the check register which showed the month-end for April to match the beginning month for May less the payroll and month end. Trustee Elliott asked about ck# 19457 to Guardian in the amount of \$4325.00. Supervisor Rowe explained that was for the parking lot sealcoating and striping. Ck# 1948 to Guardian in the amount of \$2950.00 was for the area in front of the bus barn which covers 30% of the Community Building's parking lot that belongs to the Township. Supervisor Rowe asked if there were any further questions on the report, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

ROAD & BRIDGE: Trustee Silagi motioned, and Trustee Medina seconded the motion to review and approve the May Road and Bridge accounts payable. Commissioner Musser pointed out Ck#12901 to Superior Asphalt in the amount of \$2059.15 was for frappe, about 100 tons, used for shouldering. Did McCannon and have more to do. Ck#12893 to Fox Valley Fire in the amount of \$521.90 was for the Fire Extinguishers, Cks#12882 & 12883 to Mid-American Water (\$8644.72 & \$9906.12) were for Culverts in Prestbury but will get a rebate because they initially sent the wrong size. Supervisor Rowe asked if there were any further questions on the report, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

**PAYROLL REPORT:** Supervisor Rowe said that he did not include the payroll report in this packet, but he does have a payroll summary if anyone wants to see it. Because Swanson's is now doing the payroll, Jim does not have access to print reports. He also said that Doug and Bill created a payroll Time Off report showing vacation earned & used, sick time earned & used, and PTO earned & used. He suggested that Assessor Karas create a recording system for the same use to record PTO in the assessor's office as required by the new PTO law.

**PROFIT & LOSS REPORTS:** Through May 31, 2024 reflecting two months of the Fiscal year. Assessor Karas pointed out that the report columns don't line up after page 2 which was the fault of the printer.

**CORRESPONDENCE:** Supervisor Rowe shared a letter from Kane County CASA. Supervisor Rowe said that if the township wants to make a donation it will be at the November meeting, along with A.I.D so that Giving Tuesday will match our donations.

**REPORTS:**

Supervisor's Report: Supervisor Rowe presented a written report of his activities for the month:

**1. Senior/Disabled Transportation Update:**

- A total of **149** residents are registered for the transportation program as of **5/31/24**
- A total of **98** rides were given in the month of May
- A total of **4,901** rides have been taken from 9/1/18 thru 5/31/24

**2. Senior Lunch Update** – the monthly senior lunch was held on May 28<sup>th</sup> at the Community Building. Chicken Wraps from Paisanos were served to 80 seniors and volunteers.

**3. Senior Lawn Mowing Update** – we have received a total of **11** applications so far for the 2024 senior lawn mowing program which all qualified. Mowing began the week of May 2<sup>nd</sup> and concludes the last week of October.

**4. Township Clerks of Illinois** – the Clerks Division of TOI are accepting nominations for the William Z. Ahrends Award. The deadline for nominations is September 23<sup>rd</sup> and will be awarded at the Annual Education Conference in November.

**5. Community Newsletter Update** - the newsletter was mailed to all households and businesses in Sugar Grove Township on May 24<sup>th</sup>. We also printed 100 extra copies.

**6. Sugar Grove Corn Boil Parade** – the Corn Boil Committee has invited the township officials to march in the Corn Boil parade on Friday, July 26<sup>th</sup> at 4:30pm. Please let me know if you are interested and I will reply to the committee.

**7. Groovin' in the Grove Summer Concert Series** – the following outdoor concerts have been scheduled at the Sugar Grove Library this summer:

- June 21 – Kovacs & Company (80's New Wave)
- July 11 – South of Disorder (Jimmy Buffet Tribute Band)
- August 8 – Strung Out (70's Music)

NEW this year - June's concert will be on a Friday instead of Thursday and will coincide with the Village of Sugar Grove's Food Truck Friday and the Sugar Grove Fire District's Open House. Also NEW this year is a Kids Zone area with outdoor activities!

**8. Audit Update** – Newkirk & Associates completed their fieldwork at our offices on May 31<sup>st</sup>. The final audit will hopefully be presented at the August township meeting. Supervisor Rowe said he was told prices would go up next year, so he asked them to put together a quote which he will have at the July meeting. We may go out to bid or extend Newkirk depending on quote and Board decision in July.

Assessor: Assessor Karas reported that the County should be publishing any changes in assessments and property owners will receive notice in the mail. He has spent time with Seniors doing the Senior Tax Freeze application, and filling out forms for seniors who didn't have the proper exemptions. He has received calls from property owners about their current tax bills, which he can't do anything about. His staff has asked for panic buttons to upgrade security. He asked for a quote from Wire Wizard for panic buttons. Cost would be \$300, for Honeywell portable wireless receivers and transmitters and one would go to West Towns. Supervisor Rowe said this would upgrade our security system and be from IT budget.

Road & Bridge: Commissioner Doug Musser shared the obituary of Jack Huggins who was appointed Sugar Grove Highway Commissioner in 1963 where he served until his retirement in 1999. He helped organize and implement the Kane County Highway Commissioners Association. There will be a service at Healy Chapel on June 20<sup>th</sup>. His son Greg held the office from 1999 to 2018 until Doug Musser was elected. Doug said he could put a plaque on the Road District Building. Supervisor Rowe said we should put any purchase on the July agenda. Doug suggested putting notice in the TOI magazine.

Road District mowing was done before Memorial Day, have done three culverts, McCannon is overlaid, Sterling and Midfield overlaid, a lot of brush work from storms. Will meet with tree guy on Thursday to view trees to take out in Prestbury. Working on a new truck for next year and will get three bids.

#### Trustee Reports:

Mental Health – Trustee Silagi – meeting is Monday, June 10<sup>th</sup>. Spoke on Solar Field on Barnes, City of Aurora voted 11 to 1 to send a letter to Kane County Zoning Board opposing the rezoning of that property because City of Aurora development plan calls for that property to Estate Homes. This will force a 2/3 vote to change the zoning. Trustee Silagi said the property is low-lying in a flood plain and abuts a railroad track. He doesn't see it being developed anytime soon. Zoning Hearing has been re-scheduled to July. He said that township as a taxing body can receive tax revenue if a solar field is put there. If Aurora annexes the property they would take Barnes Road to the railroad track. He said when he receives the letter for public hearing he will notify Board.

Community Building – Trustee Bobbe said it was the world's fastest Community Building meeting at about 22 minutes long. They finalized the Budget. One Trustee was absent.

Airport – Trustee Medina said meeting is Monday June 10<sup>th</sup>.

Water Authority - Trustee Elliott distributed the final report of the Illinois State Water Survey with charts, graphs, and tables showing water qualities under the USEPA primary and secondary Standards for constituents measured in the study. There is increasing chloride in the shallow aquifers and has been for several decades with Sugar Grove 7 approaching 200mg/l. Trustee Elliott said he can order more copies if needed. He is very pleased with the publication.

Clerk – Filed budget ordinance for Township and Road District with the County on May 16. Responded to two separate FOIA requests, one from Carolyn Anderson and one from Thoughtful Progress non-profit regarding the Sugar Grove Village TIF and the Crown Property development. I sent replies to both stating that the Sugar Grove Township has never discussed this as a Board and has no control over the TIF or the development.

#### UNFINISHED BUSINESS:

- a. Blackberry Creek Bike Bridge Update –Anticipating IDOT approval and will begin manufacturing the bridge with installation hopefully in the fall.
- b. Between Friends Food Pantry – Planning and Zoning Ordinance Text Amendment. Minutes of the PZC included in packet, text amendment allows food pantry sponsored by government as use in bus barn. Will go to Village Board tonight. Final plans to be presented in June, Permitting and & Bidding in July, Build Out in Aug-Sept, Move and Occupy New Space Sept-Dec. Anticipate Village approval. Doug will need to relocate.
- c. Consideration and Potential Approval of Food Pantry Intergovernmental License Agreement – Draft was reviewed last month, Supervisor Rowe asked for a motion, Trustee Bobbe moved, Trustee Silagi seconded. Rowe asked if there were any further questions on the agreement, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

#### NEW BUSINESS:

- a. Public Hearing on the I-88 & IL-47 Redevelopment Plan and TIF Eligibility- Notice of Public Hearing for TIF 3 included in packet. The Public Hearing will determine if the project is TIF-eligible. It will be Wednesday June 18<sup>th</sup> at Waubensee Community College. Supervisor Rowe encouraged board members to attend as this will be an interesting night for Sugar Grove and there is vocal opposition. He did attend a Joint Review Board Meeting on May 22<sup>nd</sup>, all 12 taxing bodies were represented. They called for a vote, there were 3 yes, 3 no's and 6 voted present. Supervisor Rowe voted Present because he felt the township was not ready to make a recommendation for the project. Jerry Elliott presented Water information. There was no recommendation given to the Village Board so now it will go to the Village Board and the Public Hearing must be held. If the vote for a TIF is positive, a final plan will be presented to Village Board in August. Sugar Grove Township is less affected than others – the very southern border of the TIF is our very northern border. The financial impact on Township and Road District is minimal. County Representative, Mark Armstrong was very vocal and voted no.
- d. Consideration & Potential Approval of Sugar Grove Corn Boil Sponsorship – Supervisor Rowe recommended that we sponsor at the \$300 level for the Harvester Shuttle as we have in the past. He asked for a motion; Trustee Silagi motioned, Trustee Lewis seconded. Rowe asked if there were any further questions on the agreement, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- e. Consideration & Potential Approval of Montgomery River Run Sponsorship – This would be 3<sup>rd</sup> year they have asked us to sponsor. \$250 Running Partner receives logo on yard signs and a logo on the River Run landing page. Supervisor Rowe asked for a motion; motion by Silagi, second by Bobbe. Rowe asked if there were any further questions on the agreement, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

Next Regular Meeting will Tuesday, July 2<sup>nd</sup> at 6:00 at the Road District.

Next Decennial meetings to be in July following regular meeting to approve final reports.

Adjournment: Trustee Medina motioned, Trustee Elliott seconded, voice vote carried. Meeting Adjourned at 7:28 pm.