

Minutes of The
July 2, 2024 Regular Meeting
Of Sugar Grove Township
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:02 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Musser and Clerk Marion Bond.

Also Present: Bill Collins

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Regular Meeting Minutes from June 4, 2024. Road Commissioner Musser noted corrections to Road & Bridge report as follows: Jack Huggins served as Commissioner from 1963-1999, Greg Huggins served as Commissioner from 1999-2018, and the amount of frappe purchased in May was 100 tons, not 3.

Motion by Trustee Elliott, second by Trustee Bobbe to approve the minutes as corrected. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve 0 nay. Motion Carried.

ACCOUNTS PAYABLE:

TOWNSHIP: Trustee Medina motioned and Trustee Silagi seconded the motion to review and approve the June Town accounts payables. Supervisor Rowe explained that he had printed out two months to show month-end for May to beginning of June showing every transaction to date. Supervisor Rowe also pointed out checks #19472 and #19482, both to Newkirk and Associates who does incremental billing for the audit. Trustee Elliott asked about ck# 19490 to Franzen Heating & Cooling in the amount of \$4370.00. Supervisor Rowe explained that was for a new air conditioner at the Bliss House. Supervisor Rowe asked if there were any further questions on the report, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

ROAD & BRIDGE: Trustee Medina motioned and Trustee Bobbe seconded the motion to review and approve the June Road and Bridge accounts payable. Commissioner Musser said that June was a slow month and he had nothing to point out on the list. Supervisor Rowe asked if there were any further questions on the report, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

PAYROLL REPORT: Supervisor Rowe brought attention to the Payroll report for the month of June, which is now being done by Kim from Swanson's. He also noted the time off report from the Road District. Commissioner Musser said the time off report is always monthly and not tied to pay periods.

PROFIT & LOSS REPORTS: Through June, 2024 reflecting the first quarter of the Fiscal year.

QUARTERLY FINANCIAL REPORT: Supervisor Rowe noted that the rates have gotten better, but the terms much shorter. He renewed the one at Waterman Bank which was formerly Montgomery Bank for 5.01% for 13 months. He asked for a motion to approve the 6/30/24 quarterly financial report; Trustee Bobbe motioned, Trustee Medina seconded. Supervisor Rowe asked if there any questions concerning the report. He said the Community Building added three new ones at Wintrust Bank. He also explained that 1st Secure is now willing to establish a collateral agreement that will result in interest will be paid back into the account. There being no questions, he called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

CORRESPONDENCE: None

REPORTS:

Supervisor's Report: Supervisor Rowe presented a written report of his activities for the last month:

1. Senior/Disabled Transportation Update:

- A total of 149 residents are registered for the transportation program as of 6/30/24
- A total of 79 rides were given in the month of June.
- A total of 4,980 rides have been taken from 9/1/18 thru 6/30/24.

Supervisor Rowe said that Freedom First had been hacked, as he had received an email Right after receiving the bill that asked when payment would be received and that they no longer would accept checks, only ACH. He called and asked about it, the accountant didn't know what he was talking about, she did not send such an email. Their IT person is looking at it now.

2. Senior Lunch Update – the monthly senior lunch was held on June 25th at the Community Building. Meatball sandwiches from Paisano's were served to approximately 50 seniors and volunteers.
3. Senior Lawn Mowing Update – we have received a total of 11 applications so far for the 2024 senior lawn mowing program which all qualified. Mowing began the week of May 2nd and concludes the last week of October. He asked if anyone knew of other seniors in need of lawn mowing services. Clerk Bond said she did.
4. TOI – the next educational event is scheduled for Tuesday, August 27th in St. Charles and all elected officials are invited to attend. Registration form and agenda are included in packet.
5. Bliss House Update – Franzen Heating & Cooling installed a new air conditioning unit at the Bliss House on June 20th replacing the original unit that services the Sugar Grove Historical Society portion of the building.
6. Sugar Grove Corn Boil Parade – the Corn Boil parade kicks off on Friday, July 26th at 5:00 pm. At the Sugar Grove Library parking lot. If you will be in the parade arrive by 4:30pm.
7. Groovin' in the Grove Summer Concert Series – over 500 people attended the June 21st concert that was held in conjunction with Food Truck Friday and the Fire Dept. Open House. Two more concerts are scheduled at the Sugar Grove Library this summer:
 - July 11 – South of Disorder (Jimmy Buffet Tribute Band)
 - August 8 – Strung Out (70's Music)
8. Audit Update – Newkirk & Associates will present the final audit at the August township.

Assessor: Assessor Karas reported that the deadline for the Senior Tax Freeze application was July 1st, and went to the Senior luncheon where he discussed disability exemptions. The County published changes to assessments on June 20th and there is a 30-day time to appeal. They are taking phone calls and helping as possible.

Road & Bridge: Commissioner Doug Musser reported they have done the second round of mowing all ditches are clean, signs are put back up, got the storm line put in on Hankes Road and one by Briargate Circle, 200 ft. and 60 ft. New loader coming in at end of month, sold the old one to Blackberry for \$58,000. Frapped some roads, Merrill New is done and will be striped for the bike lane. County is getting overlays done. The tree guy is in, but may be over budget due to the two big storms recently. Striping isn't done yet but will be paid by MFT funds.

Trustee Reports:

Mental Health – Trustee Silagi – not able to attend the 708 Board meeting but did attend the Kane County Zoning Board regarding the Barnes Road Solar Project and spoke in favor of the project. The board also received several emails and letters from residents in support of the project. The only opposition was from the City of Aurora. The Board voted 7-0 in favor of zoning the land for the Solar Project. The project will go to the Planning Commission and then to the City Council.

Community Building – Trustee Bobbe said there were errors in the financial statement for the month and Kim will work with Jim to resolve. They are planning their Corn Boil events and plan to stripe the basketball courts.

Airport – Trustee Medina said the June meeting was cancelled due to the Airport Manager being called out of town.

Water Authority – Supervisor Rowe asked Trustee Elliott about the Public Notice of Receipts & Disbursements for the Water Authority for the 2023 year he had received. Trustee Elliott said it was information for the Township that may or may not be required on an annual basis. June 20th Elliott attended the Kane County Shallow Groundwater Sustainability meeting conducted by Dan Hadley of the Illinois State Water Survey. He distributed ten pages of a 30-page report focused on three components: Assessment of Shallow Groundwater Sustainability in Kane County, Establishment of a Real-Time Monitoring Network in Kane County and Assessment of Groundwater Quality in Kane County. The Illinois State Water Survey has set goals for Sustainability Analysis that include: Phase I (completed) - Meeting with individual municipalities to discuss water issues and review modeling inputs, update the Kane County local model and calibrate that model with recent groundwater level at monitoring wells and the USGS Stream gauge data. Phase 2 (8/2024-7/2025) -Estimate sustainable supply at a municipal level and evaluate chloride contamination and aquifer vulnerability and Phase 3 (8/2025-12/2025) Contract report writing and publication. Trustee Elliott pointed out that the City of Aurora has been increasing its shallow water use to 1 million gallons a day at well 101. None of the other municipalities in the study have, and two have decreased their usage of shallow water. Arsenic is observed at 10 wells in in central or west Kane County. Water in Kane County is hard to extremely hard; ground water in eastern Kane significantly harder than in western Kane. Besides chloride, EPA standards exceeded were iron, total dissolved solids and manganese. Iron occurs throughout the County. Contaminant exceedance is higher in eastern Kane. Trustee Elliot reported that Blackberry Creek is running at 14,300 gal/min.

Clerk – No Report.

UNFINISHED BUSINESS:

- a. Blackberry Creek Bike Bridge Update –Supervisor Rowe attended a preconstruction Zoom meeting the bid was awarded and approved, under budget, for D Construction. Bridge construction will take 34-38 weeks and will begin this summer.
- b. Between Friends Food Pantry – Supervisor Rowe met with Pete Wallers. The Sugar Grove Village board unanimously approved the zoning change. Pete has given Supervisor Rowe a site plan. Pete will prepare the permit for renovations, and Tom would sign it. They would like to put a connection ramp from our parking lot to the CB parking lot. They would like a ground breaking at 5:00pm on September 3 before our Township meeting. Supervisor Rowe asked Commission Musser to update the board on progress for moving Road District equipment out of the bus barn. Musser reported that current occupant will be out by end of July, and Road District can begin moving in early August. The owner will rent at \$1700/mo. Owner will have lawyer draw up lease agreement. Food pantry would also like to have a couple of raised gardens and will have to work with Community building to arrange for that.
- c. Public Hearing on the I-88 & IL-47 Redevelopment and TIF Eligibility Update – Supervisor Rowe reported on The Village meeting held at Waubensee which had a large number of residents who vocally opposed the plan.

NEW BUSINESS:

- a. Review of INC Board Office Lease Agreement renewal it would be effective November 1 and be for five years. – Supervisor Rowe said this would be for West Towns in our building who handles our General Assistance. He reviewed the terms of the lease and pointed out that under utilities it calls for an extra \$100 for June, July, August & September for air conditioning. Supervisor Rowe would like to eliminate the \$100 and increase monthly utility cost from \$130 to \$175/mo. The base price of \$1350 will not change. Trustee Bobbe asked if it was possible to ballpark their utility cost, Rowe replied that is hard because there is only one electric meter for the building, but he thinks it's minimal. Trustee Bobbe thought it is reasonable to increase the overall utility amount and delete the paragraph regarding the extra \$100 for summer months.
- b. Consideration & Potential Approval of Re-appointments to Sugar Grove 708 Board – Supervisor Rowe said the terms of Cathy Hoyda and Denise Claessens are expiring on the 708 Board expiring but both agreed to be re-appointed. The Sugar Grove Township Board approves the appointments. He asked for a motion to approve both appointments. Motion by Trustee Elliott, second by Trustee Medina. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried
- c. Review of TOI Laws & Duties Handbook Section XIII- Contracts, Insurance & Ethics. Supervisor Rowe said reviewing this section fulfills our requirement for the Decennial Reports.

Next Regular Meeting will Tuesday, August 6nd at 6:00 pm.

Adjournment: Trustee Bobbe motioned, Trustee Silagi seconded, voice vote carried. Meeting Adjourned at 7:18 pm.