

SUGAR GROVE COMMUNITY BUILDING
Board Meeting Minutes (in-person)
July 16, 2024

6:30 PM

Roll Call: Trustee Sutton, Trustee Stalcup, Trustee Kowalczyk,
Also, Present: Trustee Bobbe and Debbie DeBoer

Pledge of Allegiance

Public Comment: There is no public in attendance

Approval of Agenda for 7/16/2024 – Agenda reviewed. Trustee Stalcup makes a motion to approve the agenda, Trustee Sutton 2nds; Motion carried unanimously.

Approval of Minutes:

- a. June 18, 2024 - Open Session Minutes - Trustee Stalcup motions to approve the open session minutes from June 18, 2024, Trustee Kowalczyk 2nds; Motion carried unanimously.

Approval of Destruction of Audio Recordings from Closed Session Meetings for December 2022 or earlier. Trustee Stalcup motions to approve the destruction of any audio recordings from closed session meetings from December 2022 or earlier. Trustee Sutton 2nds: Motion carried unanimously.

Treasurers Report: Administrator (Debbie)

1. The Financial reports include the accounts payable and accounts receivable register for June 19, 2024, through July 16, 2024. The balance sheet is as of July 16, 2024. There is a profit and loss for the fiscal year and an employee payroll report for the current year-to-date.
2. Review and approve Sugar Grove Township Community Building accounts payable for June 19, 2024, through July 16, 2024. Check numbers 12175-12192. Four (4) debit card purchases were made. We had two payroll periods: June 27, 2024, and July 11, 2024.
3. Trustee Stalcup motions to approve the accounts payable for June 19, 2024, through July 16, 2024; Check numbers 12175-12192; Four (4) debit card purchases and two payroll periods: June 27, 2024, and July 11, 2024. Trustee Sutton 2nds. Roll Call Vote: Trustee Stalcup: yes, Trustee Sutton: yes, Trustee Kowalczyk: yes.

Committee Reports

Administrator Report (Debbie)

1. June 24th I got so sick. I worked 1 hour Tues and Thursday that week. I felt terrible.
2. Thursday, June 27th Youngren's came out and installed new head unit. Air is working great.
3. I worked a couple hours that weekend to set up some games, move the old head unit to the attic to keep for parts.
4. I talked with Ben Willis, the scouts will take over emptying the front garbage starting August 6th. They will empty it the first meeting of every month.
5. I have been working a lot on corn boil activities. Getting bags/labels ready. Setting up games. Communicating to find volunteers. I still need 2 more and the park district has not given me a 100% yet for running the scooter races.
6. I talked with Tom regarding the parking lot and the food pantry. Will discuss later.
7. Monday, July 15th, a sprinkler head in the back scout room was "hissing". We had Cintas come out and repair it.
8. Thurs July 18th at 10am is a meeting here in the Parlor for the Halloween event in Sugar Grove.

Scheduler Report (Debbie)

1. Six (6) scout meetings (boy/girl/leader mtg)
2. One (1) Senior Lunch
3. One (1) Senior Game Day
4. One (1) Clothes Closet
5. One (1) Parlor rentals (HOA)
6. Four (4) Dining Room
7. Two (2) weeklong camps hosted by the Park District

Township Building Liaison

1. Blackberry Creek is running at four times higher than last month with the recent storms.
2. Food Pantry is still moving forward with using the spot in the bus barn. Doug will be moving out.
3. The Township Decennial Report has been completed for Compliance with Decennial Committees on Local Government Efficiency Act
4. Tuesday, July 2nd was our annual meeting that we hold at the Road District.

Unfinished Business:

1. 2024 Corn Boil Fun Fair

Discussed what was completed, what needs to be done, and what time to arrive.

2. Food Pantry

Discussions were addressed regarding having a community garden for the food pantry. Also discussed was liability of people and property.

New Business:

1. Review Correspondence. - None
2. Review Proposals and Quotes - None

Executive Closed Session – No.

Trustee Kowalczyk makes a motion to adjourn the open meeting at 7:20 pm Trustee Stalcup 2nds; motion carried unanimously.

Our next regular meeting date is August 27, 2024, at 6:30 pm.