

Minutes of The  
September 3, 2024 Regular Meeting  
Of Sugar Grove Township  
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:03 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Phil Silagi, Lewis Medina, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Musser and Clerk Marion Bond.

Also Present: Patricia Hestekin.

PUBLIC COMMENTS: Pat Hestekin is present to be appointed to the Sugar Grove Water Authority.

APPROVAL OF MINUTES: The clerk noted that the minutes in the meeting packet had the date of July 2<sup>nd</sup>, but they were in fact the minutes for August. Supervisor Rowe asked for a motion to review and approve the Corrected Regular Meeting Minutes from August 6, 2024. Motion by Trustee Medina, second by Trustee Silagi. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve 0 nay. Motion Carried.

**ACCOUNTS PAYABLE:**

TOWNSHIP: Trustee Bobbe motioned and Trustee Elliott seconded the motion to review and approve the August Town accounts payables. Supervisor Rowe explained that he had printed out two months and this showed the month-end for July to August 31 to show that the ending balance of July is the beginning balance of August. Trustee Elliott asked about ck# 19556 to Ross Mechanical in the amount of \$100.00. Supervisor Rowe said that was for the backflow preventer that has to be inspected every year. Trustee Bobbe stated the \$100.00 is an exceptional price for the job. Trustee Silagi asked about the \$10,100.00 to Cirone Computer from July and questioned why it shows split. Assessor Karas explained that the cost should be amortized over time. Supervisor Rowe will ask Jim to clarify. It was approved last month. Trustee Elliott asked about ck# 19566 to Second Chance for \$240.00. Supervisor Rowe said that was for servicing on the AED machine for service and batteries. Assessor Karas asked if we could have more training on the use of the machine. Supervisor Rowe asked if there were any further questions on the report, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

ROAD & BRIDGE: Trustee Elliott motioned and Trustee Bobbe seconded the motion to review and approve the August Road and Bridge accounts payable. Supervisor Rowe asked about ck#12986 to Don Hinds for \$350.00. Commissioner Musser said that was for taking the Backhoe to Westside tractor to put the thumb on. Commissioner Musser pointed out ck#12974 to Priority Products in the amount of \$803.84. He said that was for restocking their bolts, nuts. Check #12975 to West Side Tractor for \$110.11 was for filters for the new loader. Trustee Bobbe asked about ck #12973 to West side Tractor for \$241,411.53 that was the new loader. Commissioner Musser they recouped \$58,000 off that amount for the sale of the old loader to Blackberry Township. He said ck #12985 to Communication Direct in the amount of \$255.25 was for putting the new radio in and ck #1298.7 to MidAmerican water was for culverts. Check #12990 to West Side Tractor was for the thumb to lift logs. Supervisor Rowe asked if there were any

further questions on the report, there being none he asked for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

**PAYROLL REPORT:** Supervisor Rowe brought attention to the Payroll report for the month of August, noted on the back of the report was the Assessor's PTO report for the three eligible employees. Supervisor Rowe told Assessor Karas that Patty Kleckner should also be on that report. There was discussion about vacation and sick time already given her, but Supervisor Rowe said the first 40 hours taken in 2024 should be classified as PTO.

**PROFIT & LOSS REPORTS:** Through August 31, 2024 reflecting five months of the Fiscal year. Assessor Karas pointed out account 603 on page 3 showing that we have expended \$9933.33 Assessor Karas said it should be four months at the old rate and one month at the new rate. Karas will prepare the journal entries for Jim. The software contract covers July 1 to June 30.

Trustee Silagi asked about item 533 for Legal Service, and Supervisor Rowe said he will look at the budget for Legal Service among the various funds. Trustee Elliott asked about 554 Printing/Web page and 553 Publishing/Legal Notices. Supervisor Rowe said they will run the detail on those accounts. Trustee Elliott asked about account 531 Audit Services, on the Road District P&L showing \$5920.00 at 164.44% over budget. Trustee Bobbe questioned the Payroll Service fee for both Township and Road District. Supervisor said he would review these items and send out a correct Profit & Loss Report when corrections are made.

**CORRESPONDENCE:** Supervisor Rowe shared an invitation from CASA for a Donor Appreciation night on Thursday, September 19 from 5:00-7:00 at Bureau Gravity in Aurora. The event is free to donors and will serve cocktails and hor d'oeuvres. He asked for names of those wanting to attend, and he will send the RSVPs.

#### **REPORTS:**

Supervisor's Report: Supervisor Rowe presented a written report of his activities for the last month:

- 1. Senior/Disabled Transportation Update:**
  - A total of **150** residents are registered for the transportation program as of **8/31/24**
  - A total of **65** rides were given in the month of August
  - A total of **5,115** rides have been taken from 9/1/18 thru 8/31/24 (see attached chart)
- 2. Senior Lunch Update** – the monthly senior lunch was held on August 27<sup>th</sup> at the Community Building. Chicken club sandwiches & sides from Paisano's were served to approximately 50 seniors and volunteers.
- 3. Groovin' in the Grove Summer Concert Series** – the 3<sup>rd</sup> and final outdoor concert of the season was held on August 8<sup>th</sup> with over 500 people in attendance. The concert featured Strung Out, a 70's cover band, food trucks, and Kid's Zone. Plans are underway for the 2025 summer concert series.
- 4. Township Officials of Kane County Annual Banquet** – the annual dinner is scheduled on Wednesday, Oct. 23<sup>rd</sup> at the Lincoln Inn in Batavia. The event begins with a Social Hour at 5:00pm followed by a dinner and program at 6:00pm. Please let me know if you and/or your spouse are interested in attending and I will make reservations.

5. **Sugar Grove LLC Update** – the Village of Sugar Grove held a Public Hearing on August 20, 22 & 27 to consider a proposed Annexation Agreement for 760 acres of property near the I-88 & IL-47 interchange. The Village Board is expected to vote on the annexation and potential TIF Ordinances at a Sept. 10<sup>th</sup> special meeting. An article from the Beacon News regarding the development is included in the packet.
6. **Office Support Update** – we have a candidate interested in the office assistant position who is a life-long resident of Sugar Grove and spouse of a local business owner. A copy of her resume and application has been included in your packet. Supervisor Rowe went on to discuss the qualifications of Bridget DiBella and the parameters of the accounting job. The board agreed that Supervisor Rowe should bring her in.
7. **2025 Election Documents** – copies of the April 1, 2025 election documents are included in your packet. Candidates will need to submit Statement of Candidacy, Independent Candidate Petitions (No. P-3), Statement of Economic Interest Receipt & Loyalty Oath (optional). Candidates may begin circulating petitions August 20<sup>th</sup> and will need a minimum of 129 signatures and filed with Town Clerk by November 18, 2024.

Assessor: Assessor Karas reported that will be Board of Review meetings September 11, 12, 16 & 17. There are 29 appeals, half residential and half commercial. He has submitted paperwork to support their assessments. Board of Review will review papers from both sides and will make decision. Everything will be done on Zoom.

Road & Bridge: Commissioner Doug Musser reported he went to a Commissioner's meeting with KDOT. He is trying to get weather stations to set up at SW on Prairie and one on Hanks Road by the bridge so it will cover the north and south of Township. It will cost \$2500.00 each and they will be installed by KDOT. Finished third round of mowing by Labor Day. Shouldering roads. Finishing striping. Did crater work on Hanks and south Barnes. Keeping up with brush. Working on new truck, getting one in second Quarter to come in 2025 and will get two quotes for setting up. Went to seminar in Peoria. September 17 seminar with KDOT regarding downed power lines and safety. Flagger training in October, good for two years. In the JULIE computer system so they can check for location tickets.

Trustee Reports:

Mental Health – Trustee Silagi – no meeting this month.

Community Building – Trustee Bobbe said meeting was held one week later. A lot of concern over food pantry. Concerned that they passed audit after we passed audit. Supervisor Rowe said they have the option of doing and approving their own audit. Supervisor said that when we get dates and list from Auditors it is sent to CB immediately. They are preparing for Halloween events. Fun Fair during Corn boil was very successful.

Airport – Trustee Medina said they got state funding for parking lot and that will be done by Builders Asphalt. Solar Panels are a go, but some are still concerned about glare, so City of Aurora will need to send statement regarding glare. JA Air has offered a tour.

Water Authority – Trustee Elliot reported that Blackberry Creek is running at 4247 gal/min. which is low. Aurora well 101 only pumped for 2 days in August. All six Sugar Grove monitoring stations are down about 1 foot from normal levels. Last week Elliott and San Nagel met with Sugar Grove mayor, Jenn Konan to discuss Blackberry Creek Water shed run-off details. Blackberry Creek water shed is a 75 square mile water shed encompassing Kane and Kendall counties. Ms. Konan's interest pertained to directions of water draining from proposed Crown development and known contamination of that water. People against the Project are claiming the drainage will be much higher in velocity and more contaminated. The response to that is Water draining will be County Code compliant except for a (still to be determined) Route 47 four lane widening runoff to Rob Roy and containment pond locations. Containment ponds

have proven to be high Chloride collection locations. Blackberry Creek known contamination levels of fecal coliform are above the “Gulpable” standards (meaning safe to swim in). Potential contributors of fecal coliform are feces from very high populations of geese and raccoons in the area and the spreading of human biosolids on local farm land (statewide is 375,000 to 400,000 tons per year). Geese drop 1/12 pounds per day.

Clerk – No Report.

#### UNFINISHED BUSINESS:

- a. Blackberry Creek Bike Bridge Update – The manufacturing of bridge won’t be done until next year. They have removed trees. Installation will probably be in spring.
- b. Between Friends Food Pantry – Supervisor Rowe thanked board members for attending the ground-breaking ceremony tonight. He explained that he has spoken with Sherry, executive director of Food Pantry, and explained that the bus barn and parcels in front of bus barn belong to the Township. She said there will be no gardens. They do need a recycle dumpster. Pete would like to do a connection between that parking lot and ours. Supervisor Rowe said the dumpsters could be in that corner of parking lot. Commissioner Musser said they use that corner to pile snow from plowing the lot. Trustee Bobbe said the CB concern was that the Recycling Truck would damage the parking lot and there would need to be an extra concrete pad for the recycling dumpster, which would lose a couple parking places. Details still to be worked out. The Road district won’t move out until October so the remodel would begin after that. Trustee Elliott asked how the square footage compares to what they currently have. Supervisor Rowe said that they will have slightly more in the bus barn.
- c. City of Aurora Barnes Road Annexation Update – Trustee Silagi said the annexation has gone through. The Solar company will contest in court, because a railroad cannot be annexed. The road will no longer be the responsibility of our road district so there will be no need to mow, plow or work on culvert.

#### NEW BUSINESS:

- a. Consideration & Potential Approval of FY24 Annual Treasurer’s Report with correction to Karas name - Motion by Trustee Silagi, second by Trustee Medina. Assessor Karas, said his name is misspelled. Trustees Bobbe, Elliott no, Medina, Silagi and Supervisor Rowe voted aye. 3 aye, 1 nay. Motion Carried.
- b. Consideration & Potential Approval of FY24 Annual Financial Report – Motion by Trustee Elliott, second by Trustee Silagi. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- c. Consideration & Potential Approval of Pat Hestekin to the Sugar Grove Water Authority. Motion by Medina, second by Elliott. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.
- d. Consideration & Potential Approval to Purchase Property at 220 Main Street Sugar Grove. Supervisor Rowe explained that Commissioner Musser has provided the board with the Purchase Agreement for the property at 220 Main Street which has been approved by Ancel/Glink and returned to the seller’s attorney. Seller asking for additional \$1500 due to evicting current business. Road District still waiting for that and will need time to have zoning signs placed for 30 days. Seller has sent zoning application to village. Item tabled until October meeting.

Adjournment: Trustee Medina motioned, Trustee Silagi seconded, voice vote carried. Meeting Adjourned at 8:05 pm.

Next Regular Meeting will Tuesday, October 1st at 6:00 pm.