

Minutes of The
February 4, 2025 Regular Meeting
Of Sugar Grove Township
Kane County, Illinois

CALL TO ORDER: Supervisor Rowe called the meeting to order at 6:00 pm followed by Roll Call and the Pledge of Allegiance.

ROLL CALL: Present were Trustees Jon Bobbe, Jerry Elliott, Lewis Medina, Phil Silagi, Supervisor Tom Rowe, Assessor Curt Karas, Road Commissioner Doug Musser and Clerk Marion Bond.

Also Present: None

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Supervisor Rowe asked for a motion to review and approve the Regular Meeting Minutes from January 7, 2025. Motion by Trustee Elliott, second by Trustee Silagi. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye to approve 0 nay. Motion Carried.

APPROVAL OF BILLS & REPORTS:

Supervisor Rowe asked for a motion to review and approve the Township bills for the month of January. Motion by Trustee Medina, second by Trustee Bobbe.

- a. Township Check Register & Reconciliation Report – Trustee Silagi asked for clarification on ck#19727 to Teddy’s Landscaping in the amount of \$2975.00. Supervisor Rowe said that was for Snow Removal and Lawn Mowing. There were three snow events and senior snow removal. There were three days he did snow removal for 15 seniors and 5 days for Township offices, and Bliss house. Supervisor Rowe asked if there further questions, there being none he called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye, 0 nay. Motion carried.
- b. Road District Check Register & Reconciliation Report – Supervisor Rowe asked for a motion to review and approve the Road District bills for the month of November. Motion by Trustee Medina, second by Trustee Bobbe. Trustee Elliott asked about Check #313124 & #13125 Elan charges. Supervisor Rowe said those are Doug and Bill’s credit cards. He pointed out that there are duplicate checks #13131 & 13132 and said they spoke to Kim and Natalie. Three checks have cleared the bank and the fourth should clear in the next day or so. Rather than void the checks they’ll use a credit. Commissioner Musser said that the \$727.98 was for green lights on the trucks which show up brighter and are ordered from Amazon. Elliott then asked if they were okay on salt. Commissioner Musser said 200 ton is on this report as ch# 13140 to Skyline Salt Solutions for \$7549.84 and he just received the invoice for another 100 ton. By the end of the month should be in good shape. Silagi asked what happens if he takes 6 tons, Musser said they can take 8 tons. Supervisor Rowe asked if there any other question on the Road bills, and hearing none called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye, 0 nay. Motion carried.
- c. Payroll Reports for January 2025 along with the PTO reports. Supervisor Rowe asked and Assessor Karas confirmed the column for hours worked was year to date.

- d. **PROFIT & LOSS REPORTS:** Through January 31, 2025 reflecting ten months of the Fiscal year. Trustee Elliott asked for the difference between Office supplies and Operating Supplies. Operating Supplies had a budget of \$16.00 but was charged \$109.50 which Supervisor Rowe said was more likely for Office Supplies. He will look into that. Trustee Elliott then asked about item 563 for Training under the Assessor's accounts. Supervisor Rowe said that was for sending the two ladies from GA services to training which is usually once a year. Assessor Karas pointed to his item 581 for Contractual Services (Payroll) set at \$660.00 in the budget which was what Jim had used. But now that is done by Swanson's. Supervisor Rowe said that Curt's 581 was his allocation of the Township's 581 from Swanson's. Supervisor Rowe went on to explain that every month there will \$2500 to Swanson's but it will be divided 40% to Township, 40% to Road and 20% to Community Building. Supervisor Rowe pointed out item 840, Food Pantry Building, and said that was what was approved as budget and later in the meeting will be voted on as an expense. Supervisor asked for any questions on the Road Profit & Loss.

CORRESPONDENCE: Supervisor Rowe reminded everyone that the State of the Village is Friday and he has purchased a table for eight. He also received an email from the library director regarding the League of Women Voters holding a Candidates Night at Waubensee on February 24th. Candidates can also make a campaign video at the library.

REPORTS:

Supervisor's Report: Supervisor Rowe presented a written report of February 4, 2025 highlights: He said transportation has slowed down. He received the bill today for January and it was under \$5,000.00.

1. Senior/Disabled Transportation Update:

- A total of **157** residents are registered for the transportation program as of **11/30/24**
- A total of **74** rides were given in the month of January
- A total of **5,497** rides have been taken from 9/1/18 thru 1/31/25

2. Senior Lunch Update – the monthly senior lunch was held on January 28th at the Community Building. Chicken Club sandwiches from Paisano's were served to approximately 75 seniors and volunteers. Village President Jen Konen gave the seniors a brief overview on the State of the Village.

3. Senior Snow Removal Update – A total of 19 applications have been received for the 2024-2025 senior snow removal program of which 15 have been approved. We had three snow events so far on Dec. 20, January 12 & Jan. 22nd.

4. Snow Park Community Ice Rink Update – the ice rink was opened on January 10th to the public. The weather has cooperated in the month of January, but war weather has closed the rink so far in February. Commissioner Musser says the rink will freeze again through February.

5. TOI Lobby Day – TOI is sponsoring its 43rd Annual Township Lobby Day in Springfield on April 28th & 29th. This annual event is a chance for all townships throughout the state to meet with legislators to promote township government in Illinois. The \$125 registration fee includes lunch, handout materials, and two evening receptions. The deadline to register is March 15th so please let me know if you are interested.

6. TOI Education District Events – a "Save the Date" flyer is included in your packet of all the TOI education events for 2025.

7. **State of the Village** – Sugar Grove State of the Village will be held on Friday, Feb. 7th at Waubensee College starting at 7:30 pm. We are registered for a table of eight which includes Tom, Jerry, Lewis Doug, Bill, Curt Patti Jensen & Lori Boyd.
8. **Statement of Economic Interest** – TOI has sent a reminder for all elected officials to file another Statement of Economic Interest by May 1, 2025. Please see the attached fact sheet to assist you with your filing.

Assessor: Assessor Karas reported 1 new home permit and 0 homes transferred to owners. January 10th the developer withdrew their application for rezoning the preliminary Maple Grove plan at Denny and Bliss. Sugar Grove Center Expansion: The new lease spaces are located next to Jewel. Cilantro is finalizing construction and will be open soon. Subway and Cold Stone Creamery opened earlier this year. Three spots remain vacant and the Village and property owner hope to fill them soon. The Village has received an application for a Special Use Permit for a Veterinary Clinic for Units B & C. Starbucks broke ground on their new building located between the Shell gas station and AutoZone. Jiffy Lube is in the works for the lot between FNBO Bank and Ace Hardware. He attended the Senior luncheon and spoke with a lady who had her senior freeze application denied by the county.

Road & Bridge: Commissioner Doug Musser reported that the new employee is working out well and has good work ethic. Beginning to drive some of the trucks. Used salt on the three snow events, but not much plowing yet. Demo a skid-steer a 324 Jeep John Deere. Comparable to Bobcat. Has only 180 hours on it and will wait to see what numbers they get on the trade-in. Truck is still on schedule.

Trustee Reports:

Mental Health – Trustee Silagi reported meeting will be Monday by Zoom.

Community Building – Trustee Bobbe - Community Building has Metronet. Set meeting schedule for the year, reviewed CDs and financials. Supervisor Rowe says he has a message in to Steve regarding Food Pantry Recycle Bin. Stoffa offered to build a new enclosure. Rowe is hopeful that something can be worked out in the existing space.

Airport Authority – Trustee said the meeting will be next week. He got an email that said Mayor Irwin chose the sign he wanted.

Water Authority – Trustee Elliot reported there were two meetings Jan. 28th & 29th. He handed out a graph of the water level in his well from November through January.

There have been 30 days where Aurora has pumped more than 1 million gallons/day. Water demand in Kane County is reasonable except in pockets. Kane County Water Sustainability is measuring shallow water capability relative to water flow. Water flow in our area is Blackberry Creek which has been 11% of base flow for last four year. Recent flow is 23% down and the County and State would like to see 15%. What will be action plan to bring Blackberry Creek to preferred 15%? Aurora is using shallow aquifers more frequently.

Clerk – No report for January. For the Annual Town meeting, the Clerk asked for speaker recommendations; Curt Karas suggested a speaker who is forecasting Future Energy Needs in the area.

UNFINISHED BUSINESS:

- a. Between Friends Food Pantry Update – Waiting on a plumbing re-inspection tomorrow. Shelves are in and being stocked. Supervisor Rowe received the expense documents for the Township portion.

- b. Consideration and Potential Approval of Between Friends Food Pantry Funding in the amount of \$50,000. Supervisor Rowe called for a motion. Trustee Silagi motioned, Trustee Bobbe seconded. Supervisor Rowe called for a vote. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried. Following the Vote, Supervisor Rowe spoke of another round of funding in the FY26 budget and the possible connection between the Community Building and Township parking lots to improve traffic flow. He will get an estimate on what that would cost so that it could be incorporated in the new budget.

NEW BUSINESS:

- a. Review of Assessor Preliminary Budget – Assessor presented a budget of \$240,991.46 excluding the assessor’s salary and said this is basically a 5.5% increase over last year. Payroll went up, insurance went up and software went up. Trustee asked about the costs of the IT Consultant and the PAMS Software Maintenance & Consulting. Assessor Karas said the Software Consulting is the same as last year and is \$7,000 each year. Supervisor Rowe reminded the Board that the Assessor’s numbers will be incorporated into the Township budget next month.
- b. Consideration & Potential Approval of Kaneland Arts Initiative – Supervisor Rowe said we have not done this sponsorship, but we do have funds left in our Sponsorship Funds. Motion for \$250 donation by Trustee Silagi, second by Trustee Bobbe. Supervisor Rowe called for a vote. Trustees Bobbe, Medina, Silagi voted Aye, Trustee Elliott Abstained, Supervisor Rowe voted Aye. Motion carried.
- c. Consideration and Potential Approval of Lawn Mowing/Snow Removal Specifications - Supervisor Rowe drew attention to the Contract Extension paragraph noting that the contract is for two years, but can be extended for the 3rd & 4th year with an increase equal to the CPI or 2% whichever is smaller. Supervisor Rowe called for a motion to approve the Lawn Mowing & Snow Removal specifications. Trustee Elliott motioned, Trustee Medina seconded. Trustees Bobbe, Elliott, Medina, Silagi and Supervisor Rowe voted aye. 0 nay. Motion Carried.

Adjournment: Trustee Silagi motioned, Trustee Medina seconded, voice vote carried. Meeting Adjourned at 7:23 pm.

Next Regular Meeting will Tuesday, March 4th at 6:00 pm.